

ST JOHN'S CHURCH OF ENGLAND ACADEMY

Headteacher: Miss Large B.Ed(Hons)

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Dear Parents/Carers

We hope you are well and have managed to enjoy the summer in this so called 'new normal'.

We are all so excited to be welcoming the children (Year 1 to 6) back to school on Thursday 3rd September; we can't wait to see them. Miss Tricker has been in touch with all Reception parents for their Stay and Play sessions either on the 3rd or 4th.

A lot of time has gone into producing Risk Assessments, following Government Guidance which includes:

- **Keeping the children together in class bubbles** (class doors and windows will be open for ventilation)
- **avoiding contact between other class bubbles where possible** (staggered break and lunchtimes with designated play areas)
- *staff maintaining distance from pupils and other staff as much as possible*
- *Increased focus on regular handwashing and the on-going promotion of the, 'Catch it, bin it, kill it' message*

We will continue to operate a **one way system for drop off and collections**, where parents/children will enter through one gate (Main Entrance) and leave via gate next to the bike shed; which we ask that all parents follow. Children in Year 6 and Year 5 if appropriate, can make their own way to and from school or be dropped off/collected within a safe distance but away from the school gates. **Only one parent** may bring a child to school to reduce congestion and we ask all parents to **social distance at all times**, avoiding congregating, especially around the gates.

Children will have their own work stations within the classrooms, ensuring that their tables are front facing with a designated teaching area at the front of the classroom. They will have their own pens and pencils and there will be regular cleaning throughout the day.

Your child's Class teacher sent home a letter in your child's report before we broke up in July, outlining key information but here is a **reminder about the staggered start and finish times for each year group**, as we appreciate that seems a long time ago:

Year Group	Enter School between	Finish
6	8.30 – 8.40	3.00
5	8.40-8.50	3.10
4	8.40-8.50	3.10
3	8.50- 9.00	3.20
2	8.40-8.50	3.10
1	8.50-9.00	3.20
Reception	8.55-9.05	3.05-3.20
Nursey	am session 8.45 -8.55	11.45
	pm session 12.30-12.40	3.20-3.30
	30hours 8.45-8.55	3.20-3.30
2 year olds	8.45-8.55	11.30-11.45

If you have children in more than one year group, you may drop off all children at the earliest time.

Please ensure that children only bring their packed lunches in plastic box (if required) and their PE kit with them. PE kits need to be in a small bag which will be left in school. **Please do not send in any other bags at present.** Your child's Class teacher will inform you through a Class Newsletter at the end of the first full week of any changes. Our priority will be to settle the children into school, making sure that they are familiar with routines and measures to keep them safe.

In the first instance, Y3, 4, 5 & 6 children will be having lunch (hot or packed lunch) in the dining room, on a staggered basis, while Reception, Year 1 and Year 2 will have a packed lunch delivered to their classroom. **Breakfast Club will operate for working parents only at first.** These children will be sitting on a table along with any other children from their class and will not be allowed to walk around as we must try to keep class bubbles separate. We will be starting some after school clubs although these will be limited as we can only operate them on a class bubble basis.

If you would like to purchase school uniform, please access the order form through our website, under the Parent & Carers tab along the top. This can be emailed back to: swilliams@stjohnsceaacademy.co.uk
Please note that we are not accepting cash and payment will be through Parent Pay. If you have any queries, please ring Mrs Williams, in the school office.

Potential cases of Covid-19

If a child (or member of the household) displays any of the recognised symptoms of Covid-19 they should not be sent to school.

- New persistent cough
- High temperature
- Loss of smell or taste
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If a child exhibits these symptoms in school then they will be immediately isolated and sent home. Parents are requested to follow, 'Stay at home: guidance for households with possible or confirmed coronavirus and must self-isolate for 7 days and arrange a test to see if they have COVID-19 as soon as possible. Other members of their household must also self-isolate. **A full copy of this protocol along with our Risk Assessments is on** the front page of our website. We will continue to provide regular updates on our school website. You may like to read the government's Guidance to Parents and Scientific Advice & Information for schools:

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term>

Many thanks for your cooperation in supporting a safe return to school for all our children.

Miss Large and Staff

